



Locker Policy & Agreement

1. Lockers:

Ownership and Duration

- 1.1 All lock and lockers are the property of Noosa Christian College.
- 1.2 Locks and lockers are hired on a yearly basis, and the agreement must be renewed annually.

Responsibility and Access

- 1.3 The school assumes no responsibility for the loss or damage of any item in a locker, whether locked or unlocked.
- 1.4 Access to lockers is permitted before school, during school and after school within school weeks.

Usage Guidelines

- 1.5 Lockers are made available for student use to store school supplies and personal items necessary for use at school.
- 1.6 The Principal or a delegate reserves the right to cancel the locker agreement, access lockers, and conduct searches to ensure safety for the school community.
- 1.7 A student using a locker, which is the property of the school, is presumed to have no expectations of privacy.

2. Maintenance:

Responsibility

- 2.1 Students are solely responsible for the contents and maintenance of their locker.

Cleanliness and Hygiene

- 2.2 Lockers must be kept in good condition, both interior and exterior.
- 2.3 All care must be taken to ensure a clean and hygienic state, with particular attention to avoiding the storage of food and clothing items that could pose a health hazard.
- 2.4 Lockers suspected of containing health hazards may be opened without notice, and items will be removed and disposed of.
- 2.5 Failure to maintain a clean and hygienic locker may result in the student being required to personally restore conditions or be liable for the cost of reasonable measures to do so, as determined by the Principal.

- 2.6 Depending on the nature of the infraction, students may also be subject to the school's Discipline Policy.

End-of-Term and Final Clearance

- 2.7 Lockers must be clean and left locked for inspection in the last week of school in Term 4.
- 2.8 Any items left in the locker after this date will be removed and disposed of.

3. Final Clearance of Lockers:

Leaving the School

- 3.1 In addition to the annual clearance, students leaving the school permanently must remove all belongings and clean the locker, leaving it locked, prior to their last day at the school.
- 3.2 Year 12 students must also remove all belongings and clean the locker, leaving it locked, prior to their last day at the school.

Items Left Behind

- 3.3 Lockers of leaving students will be checked, and any remaining items will be assumed unwanted and disposed of.

4. Locks:

Provided Padlocks

- 4.1 Students will be provided with a combination padlock by the school.
- 4.2 The code for the lock will be kept on file by the school for safety and security purposes.

Lock Code Security

- 4.3 The lock code is to be kept private and not shared with other students.

Replacement of the Lock

- 4.4 In the event of a missing lock or purposeful damage to the lock at the end of the lease period, a replacement charge of \$50 will be incurred by the student or parent/caregiver. This fee covers the cost of securing a new lock for the locker.

5. Inspection of Lockers:

Legal Obligation

- 5.1 Principals have a legal obligation to ensure school premises remain safe and secure for students, staff, and visitors.
- 5.2 Lockers can be searched if there are reasonable grounds to believe a student is in possession of illegal drugs, knives, prohibited weapons, stolen property, illegal or inappropriate materials, or electronic devices with inappropriate content.

- 5.3 The principal or delegate may seize any illegal or unauthorized items in the locker, or any other items reasonably determined to be of a potential threat to the safety or security of others.
- 5.4 Police will be informed of any illegal or dangerous items.

6. Permission and Privacy:

- 6.1 By agreeing to and signing the Locker Hire Agreement, students and parents give permission for the Principal or delegate to access the locker and any possessions within for the duration of the agreement.
- 6.2 The Principal or delegate shall respect the privacy of the student regarding any items that are not illegal or against school policy and rules.

Student Locker Lease Contract:

I, (full name) _____ make application to lease a Noosa Christian College locker.

I understand that:

- This locker is signed out to me for this academic year only.
- I must empty my locker by the last day of the Academic Year or upon leaving Noosa Christian College.
- It is my responsibility to lock my locker when not in use at all times
- My lock code is to be kept confidential
- I may be required to open my locker for inspection.
- At the end of each term, the locker is to be left neat and tidy.
- Not having my allocated lock on the locker at the end of the lease period will result in a \$50 charge.

Student Agreement: I, _____ (full name), agree to abide by the conditions of this contract.

Student's Signature _____ Date _____

Parent Agreement: I have read the Noosa Christian College Locker Policy and Procedures and give approval for my child _____ to undertake the Student Locker Lease Contract.

Signed: _____ Date _____

For security reasons and student safety, please be aware that all locker areas are monitored by CCTV.